Instructions for Conference Registration-APCI 2024

1. Conference registration is mandatory for including the paper in the conference program and for IEEE Xplore paper publication.

2. **Please complete the registration process on or before 31st May 2024.**

3. At least one author of each accepted paper needs to register for the conference for the paper to appear in the conference proceedings and be scheduled for presentation.

4. The details on registration fees for different categories are available on the **conference website** (International conference 2019 (ICSEE 2019) (gcek.ac.in)). An additional 18% GST must be added to the amount during payment.

5. Authors registering for a 2nd paper will need to pay only 50% of the fees for the second paper. However, a third paper will require a full payment of the fees.

6. The fee payment must be done in the following account

   - Account Name: APCI GCE Kannur,
   - Account Number: 42991970240
   - Bank: State Bank of India
   - Branch: Kannur University Campus
   - IFSC Code: SBIN0070712

7. Please mention the paper ID (Paper_XXX) in the notes/remark during payment.

8. Please note the payment ID and keep a screenshot of your payment details for uploading in the registration form and for any future reference.

9. After paying the fee, fill in the https://forms.gle/Vj5vjz8irY1cnZQz9 through the link provided on the website.

10. Please upload the following in the registration form (as PDF/Image)

    i. Proof of payment. **[Mandatory]**

    ii. Proof of affiliation. (copy institution/company) **[Mandatory]**

    iii. Proof of valid IEEE membership. ID card (copy of IEEE membership card) **[For participants registered as IEEE members]**

11. The conference coordinators will intimate the confirmation of your registration after verification.

12. All the registered delegates will be instructed to prepare a PPT (offline presentation) and a PPT + recorded video presentation (online presentation) of their paper. Separate guidelines will be provided for recording and sending the PPT and video presentation.

13. The registered papers will be scheduled for presentation in the respective streams, and the author(s) should be present online/offline according to their chosen mode of presentation. **Presenting the paper is mandatory for including the paper in for IEEE Xplore paper publication.**

14. For any clarification or queries regarding registration, contact at apci@gcek.ac.in